

Uniform Complaint Procedures Form

Check the appropriate box:

Last Name _____ Student Parent/Guardian Employee

First Name _____ Public Agency Other Organization

Student Name (if applicable) _____ Grade _____

Date of Birth _____

Address _____

City _____ State _____

Zip Code _____ Home Phone _____ Cell Phone _____

Work Phone _____

Date of Alleged Violation _____ School/Office of Alleged Violation _____

For allegations of noncompliance, please check the program or activity referred to in your complaint, if applicable:

- Adult Education
- Career Technical Education
- Special Education
- After School Education & Safety
- Agricultural Vocational Education
- Foster and/or Homeless Youth
- Local Control Funding Formula/Accountability Plans
- Regional Occupational & Workforce Development Centers & Programs
- Tobacco-Use Prevention Education
- Consolidated Categorical Aid
- Child Care & Development
- Pupil Fees for Educational Activities
- Migrant/Indian Educ.
- Nutrition Services
- Lactation
- School Facilities
- Bilingual Education

For complaints of discrimination, harassment, intimidation and/or bullying (employee-to-student, student-to-student, and third party to student), please check the protected classes (actual or perceived), upon which the alleged conduct was based, listed below:

- Actual or Perceived Sex
- Gender Identity
- Ethnic Group Identification
- Nationality
- Color
- Association with a person or group with one or more of the actual or perceived categories listed above
- Sexual Orientation
- Gender Expression
- Race or Ethnicity
- National Origin
- Mental or Physical Disability
- Gender
- Ancestry
- Religion
- Age
- Lactating Student

For complaints of bullying that are not based on the above listed protected classes, and other complaints not listed on this form, please contact the Title IX/Bullying Complaint Manager, School Principal, or the Operations Coordinator in your Educational Service Center (ESC).

1. Please give the facts about your complaint. Provide details such as the names of those involved, dates, whether witnesses were present, etc., that may be helpful to the complaint investigator.

Horizontal lines for writing the facts of the complaint.

2. Have you attempted to discuss your complaint with any School personnel? If so, with whom and what was the result?

Horizontal lines for writing the response to question 2.

3. Please provide copies of any written documents that may be relevant or supportive of your complaint.

I have attached supporting documents. Yes__ No__

Signature _____ Date _____

Mail or fax your complaint/documents to:

For more information, please contact:
Jefferey Martineau, Regional Vice President
jmartineau@avlearning.org | Phone # (661) 272-1225