

## **UNIFORM COMPLAINT PROCEDURE FORM**

Last Name: \_\_\_\_\_ First Name/MI: \_\_\_\_\_

Student Name (if applicable): \_\_\_\_\_ Grade: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Street Address/Apt. #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Charter School/Office of Alleged Violation: \_

**For allegation(s) of noncompliance, please check the program or activity referred to in your complaint, if applicable:**

☐ Career Technical and Technical Education/Career Technical and Technical Training

☐ Consolidated Categorical Aid Programs

☐ Education of Students in Foster Care, Students who are Homeless, former Juvenile Court Students now enrolled in a Public School, Migratory Children and Children of Military Families

☐ Every Student Succeeds Act

☐ Local Control Funding Formula/ Local Control and Accountability Plan

☐ Migrant Education Programs

☐ Regional Occupational Centers and Programs

☐ School Plan for Student Achievement

☐ School Safety Plan

☐ Pupil Fees

☐ Pregnant, Parenting or Lactating Students

**For allegation(s) of unlawful discrimination, harassment, intimidation or bullying, please check the basis of the unlawful discrimination, harassment, intimidation or bullying described in your complaint, if applicable:**

☐ Age

☐ Ancestry

☐ Color

☐ Disability (Mental or Physical)

☐ Ethnic Group Identification

☐ Immigration Status/ Citizenship

☐ Gender / Gender Expression / Gender Identity

☐ Genetic Information

☐ Marital Status

☐ Medical Condition

☐ National Origin/Nationality

☐ Race or Ethnicity

☐ Religion

☐ Sex (Actual or Perceived)

☐ Sexual Orientation (Actual or Perceived)

☐ Based on association with a person or group with one or more of these actual or perceived characteristics

1. Please give facts about the complaint. Provide details such as the names of those involved, dates, whether witnesses were present, etc., that may be helpful to the complaint investigator.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

2. Have you discussed your complaint or brought your complaint to any Charter School personnel? If you have, to whom did you take the complaint, and what was the result?

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3. Please provide copies of any written documents that may be relevant or supportive of your complaint.

I have attached supporting documents: ☐ Yes ☐ No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mail complaint and any relevant documents to:

**Antelope Valley Learning Academy**  
Victor Nardiello, Area Superintendent  
37212 47th St.  
Palmdale, CA 93550  
(661) 272-0044  
[UCPOfficer@avlearning.org](mailto:UCPOfficer@avlearning.org)